

General Core Skill			
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Name:		Employee ID#:	
Unit:		Title:	
Due Date:	New hire: prior to end of unit orientation period: / / Current Staff:		
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Skill/Learning Not all skills are applicable to all Nursing areas – if not applicable, mark as N/A	Completed Online Module	Date Completed (or N/A)	Verifier Initials
Adult ABG Verification Check Sheet #DAHS-NSCAABGV13 (Completion of online module Arterial Puncture #DAHS-NGN91-ECS and check sheet for credit)			
Pediatric ABG Verification Check Sheet #DAHS-NSCPABGV10 (Completion of online module Arterial Puncture #DAHS-NGN91-ECS and check sheet for credit)			
Adult IV Verification Stick Sheet #DAHS-NADRNV10 (Completion of online module #DAHS-NADRNV10 and stick sheet required for credit)			
Pediatric IV Verification Stick Sheet #DAHS-NSCPIV (Completion of Pediatric Learning Solutions Modules: Pediatric Peripheral IV Care and Management, Management of Peripheral IV Complications in the Pediatric Patient, and stick sheet required for credit)			
Collaboration & Communication Core Skill #DAHS-NCCCAC12			
Incident Report Skills Checklist #DAHS-NSCIR15			
Nurse Patient Relationship Skills Checklist #DAHS-NSCNPR15			
Nursing Report Skills Checklist #DAHS-NSCNR15			
SBAR Communication Skills Checklist #DAHS-NSCSBARC15			
Cultural Sensitivity/Patient-Centered Care Core Skill #DAHS-NCCCSPCC12			
Advance Directives for Healthcare & Physician Order for Life-Sustaining Treatment Online Module Only #DAHS-NGNADPOLST16			
Age Specific Care Online Module Only #DAHS-NGNASC11			
Pediatric Learning Solutions Modules: Age Specific Care: Newborn through Adult and Child Abuse and Neglect			
Evidence-Based Practice Core Skill #DAHS-NCCEB12			
Infection Prevention Core Skill #DAHS-NCCIP12			

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Blood Culture Collection Adult Skills Checklist #DAHS-NSCBCCA15 (Completion of online module #DAHS-NGNBCC19 and checklist required for credit)			
Blood Culture Collection for Neonates and Peds Skills Checklist #DAHS-NSCBCNCP15 (Completion of online module #DAHS-NCHBCCNP12 and checklist required for credit)			
Central Line Maintenance Bundle Skills Checklist #DAHS-NSCCLMB15 (Completion of online module #DAHS-NGNCLMB12 and checklist required for credit)			
Hand Hygiene Skills Checklist #DAHS-NSCHH15			
Isolation Precautions Skills Checklist #DAHS-NSCIP15			
Urethral Catheter Insertion Skills Checklist #DAHS-NGNUCI			
Informatics Core Skill #DAHS-NCCIFO12			
Medication Safety Core Skill #DAHS-NCCMS12			
Pediatric Learning Solutions Module: Basic Medication Calculation			
BD Alaris IV Infusion System Skills Checklist #DAHS-NSCBD18-ALARIS			
CADD Pump Skills Performance Equipment Checklist #DAHS-NSCCADDPPE11 (Completion of online module #DAHS-NGNCADDED11 and checklist required for credit)			
Insulin Pen Use Skills #DAHS-NSCIPU15: Performs per policy 7003 Insulin Preparation and Administration			
Intravenous Heparin Infusion Skills Checklist #DAHS-NSCIVHI14			
Nursing BCMA Core Workflows Checklist #DAHS-NSCNBCMACW16			
Pain Management Checklist # DAHS-NSCPM15			
Pyxis MedStation® ES System Skills Checklist #DAHS-NSCPXMES14 (Completion of online module and checklist required for credit)			
Medication Policies and Medication Facts Online Module only. Passing score of 85% on test #DAHS-NGNMPMF20			

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Skill/Learning	Completed Online Module	Date Completed (or N/A)	Verifier Initials
Not all skills are applicable to all Nursing areas – if not applicable mark as N/A			
Patient Rescue Core Skill #DAHS-NCCPR12			
Recognition and Treatment of Strokes Online Module Only #DAHS-NGNRTS-STROKE			
Code Management Skills Checklist #DAHS-NSCCM15			
Nasal Cannula or Oxygen Mask Application Skills Checklist #DAHS-NSCNCOMA15			
Nasopharyngeal and Oropharyngeal Airway Insertion Skills Checklist #DAHS-NSCNOAI15			
Oxygen Therapy and Oxygen Delivery Principles Skills Checklist #DAHS-NSCOTODP15			
Seizure Precautions Skills Checklist #DAHS-NSCSP15			
Suctioning: Nasopharyngeal and Nasotracheal Skills Checklist #DAHS-NSCSNN15			
Suctioning: Endotracheal and Tracheal Skills Checklist #DAHS-NSCSET15			
Zoll Defibrillator M Series Skills Checklist #DAHS-NSCZD14			
Patient Safety Core Skill #DAHS-NCCPS12			
Blood Product Administration Skills Checklist #DAHS-NSCBPA15 Inpatient only (Completion of online module #DAHS-NGNBPA12 and checklist required for credit)			
Fall Prevention for RNs Skills Checklist #DAHS-NSCFPRN (Completion of online module #DAHS-NGNFPRN10 and checklist required for credit)			
Restraints Skills Checklist #DAHS-NSCR09 (Completion of online module #DAHS-NGNRSTR20 and checklist required for credit)			
Safe Patient Handling Online Module Only #DAHS-UCLOL0015-SAFSVC			
Suicide Risk Skills Checklist #DAHS-NSCSRA-17 (Completion of online module #DAHS-NGNSRS19 and performs per policy 4016 Identification and Management of Patients at Risk for Suicide, Attachment 6)			
Professional Practice Core Skill #DAHS-NCCPP12			

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ABG Verification Check Sheet		
The above named person is verified to perform arterial punctures in this hospital or outpatient clinic according to UC Davis Health Policy Arterial punctures must be supervised by verified personnel		
Adult ABG Verification Check Sheet #DAHS-NSCAABGV13 (only if required for nursing area)		
Completed Arterial Puncture Online Module #DAHS-NGN91-ECS - Passing score of 85% on test		
Complete three (3) sticks observed by verified personnel		
Artery Location:		
Artery Location:		
Artery Location:		
Pediatric ABG Verification Check Sheet #DAHS-NSCPABGV10 (only if required for nursing area)		
Completed Arterial Puncture Online Module #DAHS-NGN91-ECS - Passing score of 85% on test		
Complete three (3) sticks observed by verified personnel		
Artery Location:		
Artery Location:		
Artery Location:		
Adult IV Verification Check Sheet		
The above named person is verified to start and administer intravenous fluids, and venipuncture for blood withdrawal at UC Davis Health System facilities under guidelines of the UCDH Policy Manual. Starts and dressing techniques must be supervised by verified personnel.		
Adult IV Check Sheet #DAHS-NADRIV10 (only if required for nursing area) – Online module passing score of 85%		
Complete three (3) sticks observed by verified personnel		
Completed RN Adult IV Online Module #DAHS-NADRIV and associated policy		
Location:		
Location:		
Location:		
Pediatric IV Check Sheet #DAHS-NSCPPIV (only if required for nursing area) - Online module passing score of 85%		
Complete three (3) observed by verified personnel		
Completed Pediatric Learning Solutions Online Modules: Pediatric Peripheral IV Care & Management and Management of Peripheral IV Complications in the Pediatric Patient and associated policy		
Location:		
Location:		
Location:		

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Collaboration & Communication Core Skill #DAHS-NCCCCAC12		
Expected Outcome: The nurse will function effectively within nursing role and interprofessional teams.		
Demonstrates consistent performance in precepted experience of professional collaboration and communication.		
Incident Report Skills Checklist #DAHS-NSCIR15		
References:		
1. UC Davis Health Policy 1466 : Incident Reports		
Completed all sections of the incident report form.		
If incident involved an injury, took steps to restore individual's safety such as stabilizing patient's position after a fall and assessing for further injuries.		
Notified appropriate personnel for patient, staff or visitor injury.		
Documented appropriately in patient record for injury/incident.		
Nurse Patient Relationship Skills Checklist #DAHS-NSCNPR15		
References:		
Verified the correct patient using two identifiers per UC Davis Health Policy 2702 , Patient Identification and Safety Bands for the Hospitalized Patient		
Created a climate of warmth and acceptance		
Used appropriate nonverbal behaviors (e.g., good eye contact, open relaxed position, sitting eye level with patient)		
Used therapeutic communication skills such as restating, reflecting and paraphrasing to identify and clarify strategies for attainment of mutually agreed-upon goals.		
Used effective communication skills to discuss discharge and termination issues and to guide discussion related to specific changes in patient's thoughts and behaviors.		
Summarized and restated with patient what was discussed during interaction, including goal achievement		
Nursing Report Skills Checklist #DAHS-NSCNR15		
References:		
For each patient included background information; assessment data; nursing diagnoses; interventions, outcomes, and evaluation; family information; discharge plan; and current priorities.		
Asked the nurse from oncoming shift if they had any questions regarding information provided.		
SBAR Communication Skills Checklist #DAHS-NSCSBARC15		
References:		
Contacted the primary practitioner directly responsible for making care decisions for the specific patient or the person receiving the patient communication hand-off.		
Initiated SBAR communication, introduced self, and provided the name of the patient to the recipient of the information. Included situation, background information, assessment findings and observations of current condition and insights offered recommendations to correct problem.		

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Cultural Sensitivity/Patient-Centered Care Core Skill #DAHS-NCCCSPCC12		
Expected Outcome: The nurse will provide care that recognizes and respects patient preferences, values, and needs. Nurses shall use cross cultural knowledge and culturally sensitive skills in implementing culturally congruent nursing care.		
Patient-Centered Care – Completed in CPPN General Nursing Orientation		
Population-Specific Care – Completed in CPPN General Nursing Orientation		
Advance Directives for Healthcare & Physician Order for Life-Sustaining Treatment Online Module #DAHS-NGNADPOLST16		
Age Specific Care Online Module #DAHS-NGNASC11- <i>Passing score of 85% on test</i>		
Pediatric Learning Solutions Online Module: Age Specific Care: Newborn through Adult and Child Abuse and Neglect		
Evidence-Based Practice Core Skill #DAHS-NCCEB12		
Expected Outcome: The nurse will integrate current evidence, including Quality and Safety Data, in planning, delivering, and evaluating patient care		
Evidence-Based Practice (EBP) – Completed in CPPN General Nursing Orientation		
Demonstrates consistent performance in precepted experience of ability to find EBP and demonstrate use.		
Infection Prevention Core Skill #DAHS-NCCIP12		
Expected Outcome: The nurse will utilize current evidence and standards of care in prevention, recognition, and treatment of patient infection.		
Demonstrates consistent performance in precepted experience of using infection prevention standards of care.		
Blood Culture Collection Skills Checklist (Adult Populations Only) #DAHS-NSCBCCNP15		
References:		
1. UC Davis Health Policy 13015 : Drawing Blood Cultures		
Completed of the Blood Culture Collection Online Module (Adult Populations Only) # DAHS-NGNBCC19		
States the clinical importance of proper blood culture collection.		
Prepares supplies and work area.		
Identifies patient & explain the procedure to patient and/or caregiver.		
States the importance of choosing the right sites for culture: venipuncture or central line.		
Obtains specimen per UC Davis Health Policy 13015 . Demonstrates aseptic technique and use of appropriate safety devices.		
States the correct volume of blood to be drawn for culture, the amounts to be placed in each culture bottle, and the rationales for these volumes.		
States the reasons for collecting two sets of blood culture specimens.		

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Blood Culture Collection Skills Checklist (Adult Populations Only) #DAHS-NSCBCCNP15 (Continued)		
Demonstrates the EMR multi-step process for specimen collection & proper labeling of specimen bottles.		
Demonstrates the steps to send specimen to the lab.		
Blood Culture Collection for Neonates and Pediatric Skills Checklist (only if working in Peds/Neonate populations) #DAHS-NSCBCCNP15		
References:		
1. UC Davis Health Policy 13015 : Drawing Blood Cultures		
Completed of Blood Culture Collection Online Module (Pediatric Populations Only) # DAHS-NCHBCCNP12		
States the clinical importance of proper blood culture collection.		
Prepares supplies and work area.		
Identifies patient & explain the procedure to patient and/or caregiver.		
States the importance of choosing the right sites for culture: venipuncture or central line		
Obtains specimen per UC Davis Health Policy 13015 . Demonstrates aseptic technique and use of appropriate safety devices.		
States the correct volume of blood to be drawn for culture, the amounts to be placed in each culture bottle, and the rationales for these volumes.		
States the reasons for collecting two sets of blood culture specimens.		
Demonstrates the EMR multi-step process for specimen collection & proper labeling of specimen bottles.		
Demonstrates the steps to send specimen to the lab		
Central Line Maintenance Bundle Skills Checklist #DAHS-NSCCLMB15		
References:		
1. UC Davis Health Policy 13004 : Non-Tunneled Infusion Central Venous Catheter Care and Maintenance		
Completed of Central Line Maintenance Bundle Online Module #DAHS-NGNCLMB12		
Daily review of catheter necessity (by nurses)		
Perform hand hygiene before accessing a central line		
Evaluate catheter insertion site daily		
Change transparent semi-permeable dressing every 7 days (<i>N/A for NICU</i>) and gauze dressing every 2 days, change sooner if soiled/wet/loose		
Utilize standard IV tubing set up		
Aseptic technique for changing IV tubing and accessing catheters		
Replace administration sets no more than every 72-96 hours, intermittent sets are changed every 24 hours		
Replace tubing for lipids within 24 hours		
Prepackaged needleless connector cap change kits		

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Central Line Maintenance Bundle Skills Checklist #DAHS-NSCCLMB15 (Continued)		
Scrub catheter hubs, needleless connectors/infusion caps, and administration set injection ports prior to each use with a CHG/alcohol swab pad for 5 seconds and let dry for 5 seconds, or an alcohol prep pad for 15-30 seconds and allow to air dry for 15-30 seconds		
Hand Hygiene Skills Checklist #DAHS-NSCHH15		
References:		
1. UC Davis Health Policy 11023 : HandHygiene		
Hand Antisepsis Using an Instant Alcohol Waterless Antiseptic Rub		
Isolation Precautions Skills Checklist #DAHS-NSCIP15		
References:		
1. UC Davis Health Policy 11025 : Standard and Transmission Based Precautions for Infection Prevention		
Provide proper equipment access and signage as needed. Determine if a positive or negative air pressure room is required.		
Gather needed equipment and supplies.		
Performed hand hygiene.		
Prepared for entrance into the isolation room. Chose barrier protection appropriate for the type of isolation used and institution policy.		
When initiating isolation, explained the purpose of the isolation and any precautions that the patient and family should take.		
Removed all reusable pieces of equipment. Cleaned any contaminated surfaces with institution-approved disinfectant; followed institution policy.		
Resupplied the room as needed.		
Left the isolation room, removing all barriers appropriately if worn.		
Urethral Catheter Insertion #DAHS-NGNUCI		
References:		
1. UC Davis Health Policy 9010 : Urethral Catheter Insertion, Maintenance, and Removal Policy		
For urethral catheter insertion review UC Davis Health Policy 9010 and view " Clean. Clear. Clean " video		
Demonstrate 1 urethral catheter insertion with mannequin and/or patient with properly trained personnel.		
Verbalize urethral catheter insertion criteria.		
Verbalize and document urethral catheter insertion and maintenance bundle.		
Identify appropriate urethral catheter alternatives		
Explain the Urine Culture Algorithm.		
Explain the RN Indwelling Urinary Catheter Removal Protocol		
Document patient education: Indication, care, and maintenance.		

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Informatics #DAHS-NCCIFO12		
Expected Outcome: The nurse will effectively utilize information and technology to communicate, improve safety, and support decision making.		
EMR Training		
Demonstrates basic technology skills (load paper, un-jam printers, print)		
Documentation Standards according to unit specific charting		
Documentation in Nurses' Progress Notes		
Use of Professional Exchange Report		
Navigates in Windows environment effectively		
Uses computer technology safely (log-in/log-out, protects passwords)		
Medication Safety #DAHS-NCCMS12		
Expected Outcome: Nurse will administer patient medications in a consistent safe manner		
Completed Pediatric Learning Solutions Online Module : Basic Medication Calculation		
Demonstrates consistent performance in precepted experience of safe medication practices.		
BD Alaris IV Infusion System Skills Checklist #DAHS-NSCBD18-ALARIS		
References:		
1. UC Davis Health Policy 13056 : Parenteral Infusion Pump Use		
2. UC Davis Health Policy 3063 : Parenteral and Enteral Infusion Pump Care, Distribution and Maintenance		
Completed assigned Alaris Online Modules in UC Learning.		
BD Alaris IV Infusion System policies and procedures reviewed.		
Alaris™ Pump module		
Demonstrate Pump Setup		
– The patient's heart level should be in line with [CHANNEL SELECT] key.		
– Closes the administration set roller clamp when the safety clamp is open, to prevent free flow.		
– Does not use needles or blunt cannulas to access a SmartSite™ Needle-Free Valve.		
– Scrub the SmartSite™ Needle-Free Valve prior to any connection with a CHG/ alcohol swab pad for 5 seconds and let dry for 5 seconds, or an alcohol prep pad for 15-30 seconds and allow to air dry for 15-30 seconds.		
– Demonstrate System Start Up and Operation		
– Understanding of what happens when [NEW PATIENT] is selected.		
– Understanding of the Patient Care Profile and how to change it.		

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<u>BD Alaris IV Infusion System Skills Checklist #DAHS-NSCBD18-ALARIS Alaris™ Pump module (Continued)</u>		
<p>Demonstrate Programming with Guardrails™ Safety Software</p> <ul style="list-style-type: none"> - Programming a primary infusion on the Alaris™ Pump module. - Responding to a Guardrails™ Soft or Hard Limit alarm with audio alerts and visual prompts. - Programming an intermittent infusion on the Alaris™ Pump module. - Programming a Volume/Duration infusion on the Alaris™ Pump module. - Use of the "RESTORE" feature (previous programming, VTBI, bolus). - Programming a medication bolus and describing the "Rapid Bolus" infusion feature. - Pausing an infusion by pressing the [PAUSE] hard key on the pump module and the PC unit. - The appropriate head height differential when hanging a 2° medication bag, or a 2° medication bottle. <p>Demonstrate Basic Programming Without Guardrails™ Safety Software Programming of a Basic Infusion. Verbalize safety concerns when this mode is used.</p>		
<u>Alaris™ Syringe module</u>		
<p><u>Demonstrate Syringe Module Setup</u></p> <ul style="list-style-type: none"> - The patient's heart level should be in line with [CHANNEL SELECT] key. 		
<ul style="list-style-type: none"> - Priming the set using the Syringe Channel Option feature "Prime Set with Syringe." (<i>Infant and Child Only</i>) - Proper priming technique when using an administration set with Pressure Sensing Disc tubing. (<i>Infant and Child Only</i>) 		
<ul style="list-style-type: none"> - Clamping the tubing after priming to prevent uncontrolled flow. - Loading and unloading a syringe into the Alaris Syringe module. - Correct selection of syringe manufacturer and size. <p><u>Demonstrate Programming with Guardrails™ Safety Software</u></p> <ul style="list-style-type: none"> - Recognizing the Guardrails™ Soft and Hard Limit alarm with audio alerts and visual prompts. - Use of the [RESTORE] key after pausing and changing a syringe. - Use of the "NEOI" (Near End of Infusion) option. Verbalizes how to silence the alert sound. - Pausing an infusion by pressing the [PAUSE] hard key on the syringe module and the Alaris™ PC unit. 		
<ul style="list-style-type: none"> - Recommend measures to help reduce start-up delays. (<i>Infant and Child Only</i>) 		
<p><u>Demonstrate Basic Programming <i>Without</i> Guardrails™ Safety Software</u></p> <ul style="list-style-type: none"> - Programming of a Basic Infusion. Verbalize safety concerns when this mode is used. 		

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BD Alaris IV Infusion System Skills Checklist #DAHS-NSCBD18-ALARIS Alaris™ Syringe module (Continued)

Demonstrate and Verbalize Measures to help Reduce Start-Up Delays (Infant and Child Only)

- Use the smallest syringe size possible (e.g., if infusing 2.3 mL of fluid, use a 3 mL syringe).
- Use compatible components which have the smallest internal volume or "dead space".
- Ensure the device is as close to level of the patient's heart as possible. Patient's heart should be in line with **[CHANNEL SELECT]** key.
- Use the **[PRIME SET WITH SYRINGE]** channel option on the Alaris™ Syringe module to speed up the engagement of the device's mechanical components and decrease the syringe's internal friction.
- If utilizing a pre-run infusion practice (to allow for medication equilibration prior to connection to the patient), ensure the distal end of the administration set is level with or higher than the device.
- Avoid use of manifolds with ports containing high pressure valves. These valves require at least 50-200 mmHg pressure to open and allow fluid flow. These high-pressure valves may cause a significant delay in therapy followed by a sudden bolus once the valve is opened, particularly at low infusion rates.

Note: These recommendations are especially important when infusing high-risk or life- sustaining medications at low infusion rates (for example, <5mL/h and especially at flow rates <0.5mL/h).

Alaris™ PCA module

Demonstrate PCA Module Setup

- The patient's heart level should be in line with **[CHANNEL SELECT]** key.
- System Start Up and Security key lock feature.
 - Use of the security key or security code when installing a new syringe or changing the syringe.
- Priming the set using the "Prime Set with Syringe" feature
 - Prime set prior to attaching to patient.
 - The tubing should be clamped to prevent inadvertent or uncontrolled flow with a primed administration set.
- Loading the syringe into the Alaris™ PCA module
 - Hold the installed syringe plunger to prevent accidental push on the plunger when lowering the drive head.
 - Clamp off fluid flow to the patient before loading and unloading a syringe.
 - Check that the installed syringe matches the manufacturer and size displayed on the pump. Demonstrate Programming the Alaris™ PCA module
- Programming the following
 - PCA dose + Continuous dose infusion
- How to modify PCA parameters during an active PCA infusion (PCA dose, Lockout interval, Continuous dose, Maximum limit). Demonstrate Accessing Patient History and the Alaris™ PCA module
- How to view and clear patient history.
- Verbalize that patient history data is stored as a rolling 24-hour time period.
- Verbalize what actions will delete the PCA patient history.
- Demonstrate Pausing the infusion, Changing the syringe and Restoring the infusion
- Clamping off fluid flow to the patient before loading and unloading a syringe.
- Pause the infusion, change the current syringe, and then use the **[RESTORE]** key to restore the previous programming parameters.
- Verbalize that the **[RESTORE]** key should only be used if the Drug, Therapy, Concentration and Dosing Units remain the same. Demonstrate Understanding of the Alaris™ PCA Pause Protocol
- The Alaris™ PCA module will pause when hospital-established parameters on the Alaris™ etCO₂ module are met. Demonstrate Understanding of the near end of infusion (NEOI) option.
- Near end of infusion (NEOI) option allows an alert to sound at a hospital-established remaining syringe volume before the infusion is complete (Empty Syringe alert). An audio prompt will sound at NEOI, which requires being silenced just once, and will not re-occur following the initial silencing until the empty syringe alert sounds.

I am not responsible for the PCA module.

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Alaris™ EtCO₂ module		
<u>Demonstrate Preparation for EtCO₂ Monitoring</u>		
<ul style="list-style-type: none"> - Understanding of the basic parameters monitored using the Alaris™ etCO₂ module, including basic Ventilation vs. Oxygenation and a normal etCO₂ waveform. - Locating the Gas Inlet on the Alaris™ etCO₂ module and attach the disposable. Using the directions for use insert as a reference before attaching the disposable to the patient. <u>Alarms and Limits</u> - How to view etCO₂ alarm limits, RR alarm limits, and etCO₂ waveform from the main display. - How change etCO₂, RR, and No Breath limits. <u>Demonstrate Pre-silencing Alarm</u> - Understands that this mode will only pre-silence the monitoring alarm for 2 minutes and will not silence infusion alarms. 		
<u>Demonstrate Viewing EtCO₂ Trend Data</u>		
<ul style="list-style-type: none"> - Understand how to view the trend data. <ul style="list-style-type: none"> • How to tell which value has triggered an alarm (bell icon). • If there is no data for time period displayed, dashes (---) will be displayed. - Current patient data will not be displayed while Trend Data feature is being viewed <u>Demonstrate Understanding of Alarms/Alerts/Troubleshooting</u> - Verbalize meaning and response to: <ul style="list-style-type: none"> • Auto zero in progress Alarm • Disposable Disconnected Alarm • Clearing Disposable Alarm • Disconnect Occluded Disposable Alarm - Verbalize possible causes and possible actions to: <ul style="list-style-type: none"> • Low etCO₂ Alarm • High etCO₂ Alarm • High FiCO₂ Alarm • No Breath Detected Alarm 		
<i>I am not responsible for the etCO₂ module.</i>		
BD Alaris™ Cleaning		
CADD Pump Skills Performance Equipment Checklist #DAHS-NSCCADDPPE11		
Completed CADD Pump Epidural: EMR Documentation Online Module #DAHS-NGNCADDED11		
SYSTEM COMPONENTS		
CADD-Solis ambulatory infusion pump		
CADD medication cassette reservoir with CADD@ extension set		
CADD administration set		
CADD disposables to be used with epidural infusions, if applicable		
Remote dose cord		

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CADD Pump Skills Performance Equipment Checklist #DAHS-NSCCADDPPE11 (Continued)		
Pole mount bracket adapter		
PUMP DESCRIPTION AND BASIC OPERATION		
Install the batteries or a rechargeable battery pack		
Press the power button to turn the pump on		
Identify the following: <ul style="list-style-type: none"> • Function of the green and amber indicator lights • Function of each key on the keypad • Power button • Cassette latch • Cassette/keypad lock • USB port • Remote dose cord jack • User interface (LCD screen) • Status bar • Describe what the different colors indicate • Protocol title bar • Screen title bar • Help bar • Work area • Soft key bar 		
PUMP OPERATIONS AND PROGRAMMING		
Start a new patient		
Unlock keypad using the code or key		
Select the appropriate Therapy, Qualifier and Drug		
Verify Therapy, Qualifier and Drug		
Review the pump settings		
Adjust the patient specific parameters per the Physician Orders		
Describe what happens when a parameter is adjusted outside of the soft limit range		
Accept the values		
ATTACHING CASSETTE/ADMINISTRATION SET		
Demonstrate attaching, latching, and locking the cassette to the pump		
State the importance of free flow protection and identify how that is accomplished using the CADD disposables		
Identify CADD pump disposables used in the epidural mode, if appropriate		
Demonstrate priming the tubing		

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	Date	Verifier Initials
CADD Pump Skills Performance Equipment Checklist #DAHS-NSCCADDPPE11 (Continued)		
Position the pump, tubing, and attach the pump to the lockable pole mount bracket		
Demonstrate attaching the remote dose cord		
PUMP OPERATION AND PROGRAMMING		
Demonstrate starting the pump		
Demonstrate delivering a clinician bolus		
Demonstrate delivering a PCA dose		
Demonstrate making program changes with the pump running		
Continuous rate		
PCA dose		
PCA lockout		
Demonstrate stopping the pump		
Demonstrate changing the reservoir volume		
ALARMS		
Describe the difference between information, Low, Medium and High Priority Alarms.		
Identify and resolve alarm conditions:		
Low battery		
Reservoir volume low		
Reservoir volume is zero		
Downstream occlusion		
Battery depleted		
PUMP TASK		
Demonstrate going to the Tasks Menu and demonstrate:		
Starting a new patient		
Start new protocol, same patient		
Prime tubing		
Set time and date		
Adjusting the backlight intensity		
Adjusting alarm volume		

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CADD Pump Skills Performance Equipment Checklist #DAHS-NSCCADDPPE11 (Continued)

PUMP REPORT

Demonstrate viewing and/or clearing pump reports:		
Given and PCA dose counters		
PCA dose graph		
Delivery history and pie chart		
Delivery log		
Event log		

Intravenous Heparin Infusion Skills Checklist #DAHS-NSCIVHI14

References:

- UC Davis Health Policy [13011](#): Heparin Infusion, Low Molecular Weight Heparin, Fondaparinux, or Direct Thrombin Inhibitors for Prevention or Treatment of Thromboembolism

Describe the process for prescribing heparin		
Identify baseline blood tests before initiating IV heparin therapy.		
Demonstrate the verification of heparin administration.		
Demonstrate use of required equipment.		
State the expectation for patient monitoring.		
State the signs/symptoms of bleeding.		
State the signs/symptoms of thrombosis.		
Describe the responsibilities of a nurse in response to a heparin overdose.		
State when to notify the physician.		
Describe proper documentation.		
Complete heparin infusion worksheet.		

Nursing BCMA Core Workflows Checklist #DAHS-NSCNBCMACW16

References:

- UC Davis Health Policy [4083](#): Barcoded Medication Administration (BCMA)

Demonstrates consistent safe use of BCMA		
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Pain Management Skills Checklist #DAHS-NSCPM15		
References: UC Davis Health Policy 4054 , Pain Assessment and Pain Intensity Scales		
Define "pain" according to UC Davis Health Policy 4054 .		
Use age appropriate scale to obtain a pain intensity score.		
Perform a thorough pain assessment for a pre-verbal or non-verbal patient.		
Demonstrate appropriate documentation of pain assessment, including pain scale score, intervention and response		
Name three common sequelae of unrelieved pain.		
Name three common side effects of opioid pain medication.		
Name three non-pharmacological approaches to pain management.		
Verbalize rationale for ATC (around the clock) dosing.		
Verbalize three benefits of PCA use.		
Verbalize two precautions/concerns related to PCA use.		
Able to cite one special pain management consideration for each of the following as appropriate to practice setting: <ul style="list-style-type: none"> • Elder patient. • Patient with chronic, non-malignant pain • Patient with current or remote history of substance abuse. • Patient with pain related to a terminal illness. 		
Able to name two interventions that interrupt transmission of pain signals: <ul style="list-style-type: none"> • At the site of injury. • At the level of the spinal cord. • In the central nervous system. 		
Describe when NSAIDs are useful.		
Describe two precautions for NSAID use.		
Name two differences between nociceptive and neuropathic pain.		
Name two differences between visceral and somatic pain.		

Pyxis MedStation® ES System Equipment Checklist #DAHS-NSCPXMES14		
Completed Pyxis MedStation® ES Station Online Module		
Pyxis MedStation® ES system policies and procedures reviewed		
STATION BASICS		
Keyboard		
Printer paper change - move black spindle from empty roll to full roll		
Scanner		

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	Date	Verifier Initials
Pyxis MedStation® ES System Equipment Checklist #DAHS-NSCPXMES14 (Continued)		
Locate and access Tutorial and Help		
Medication reference for nursing (Lexi-comp™ online via CRC or link on the Kernel)		
Sign in/sign out to the Pyxis MedStation® ES system		
Register Bio ID fingerprint identification system scan / Reset finger scan		
Main Menu screen		
PATIENTS		
All Available Patients		
Create/modify My Patient list		
REMOVE MEDICATION		
NON-PROFILE - Remove medication(s) in non-profile mode		
PROFILE - Remove profile medication: scheduled and PRN		
From My Patients view (blue dots)		
Selecting patient, then Remove		
Due Now tab will show orders due 1 hour before and 2 hours after current time		
All Orders tab - complete profile includes Due Now, PRNs, doses scheduled in future		
Review order details		
OVERRIDE MEDICATIONS		
Remove a medication with override		
Take appropriate steps for an existing order for an override medication - override warning		
RETURN MEDICATION		
Return a medication previously removed for a patient		
Scan medication barcode (if unable to scan return to Rx)		
WASTING MEDICATION		
Document amount wasting of full dose and replace as needed (not amount given)		
Document amount wasting of partial dose during remove process (not amount given)		
Document amount wasting of partial dose after completing remove process (not amount given)		
Witness waste		
Undocumented waste warning		

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	Date	Verifier Initials
Patient Rescue Core Skill #DAHS-NCCPR12		
Expected Outcome: The nurse will effectively manage patient emergencies.		
Demonstrates consistent performance in precepted experience of appropriate management of patient emergencies.		
Code Management Skills Checklist #DAHS-NSCCM15		
<u>References:</u>		
Summons help		
Initializes CPR or rescue breathing as appropriate		
Acts as part of the code team		
Assists with endotracheal intubation		
Assists with ventilation		
Confirms or establishes IV access		
Correctly documents on Code Blue sheet and inpatient record		
Nasal Cannula or Oxygen Mask Application Skills Checklist #DAHS-NSCNCOMA15		
<u>References:</u>		
Assesses respiratory status and assesses for signs and symptoms of hypoxemia.		
Verifies the order for oxygen therapy, including delivery method and flow rate.		
Sets up the oxygen delivery system.		
Adjusts the oxygen flow meter to the prescribed liter flow rate.		
Nasopharyngeal (NPA) and Oropharyngeal (OPA) Airway Insertion Skills Checklist #DAHS-NSCNOAI15		
<u>References:</u>		
Identify indications and contraindications for nasopharyngeal and oropharyngeal (NPA/OPA) airway insertion including patient assessment		
State proper method of determining appropriate size of NPA/OPA		
Demonstrate or verbalize proper placement of NPA/OPA		
State proper maintenance and assessment of NPA/OPA once in place		
Oxygen Therapy and Oxygen Delivery Principles Skills Checklist #DAHS-NSCOTODP15		
<u>References:</u>		
1. UC Davis Health Policy 6018 : Oxygen Administration		
Adjust the O ₂ to the flow rate as directed by the equipment recommendations to deliver the prescribed amount of O ₂ . The float ball in the flowmeter should be positioned so the flow rate line is in the middle of the ball.		
Check to see that O ₂ is flowing through the cannula or mask.		

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Oxygen Therapy and Oxygen Delivery Principles Skills Checklist #DAHS-NSCOTODP15 (Continued)		
For nonrebreather masks, the reservoir bag must be prefilled with O ₂ before it is applied to the patient. When using an O ₂ mask with a reservoir bag, adjust the flow rate so that the bag does not collapse, even with a deep inspiration.		
If humidification (i.e., a nebulizer with corrugated tubing) is being used, periodically check the tubing and drain the tubing of excess water as needed.		
Monitor all O ₂ delivery devices to ensure that they are functioning correctly and delivering the desired concentrations of O ₂ .		
Seizure Precautions Skills Checklist #DAHS-NSCSP15		
References:		
1. UC Davis Health Policy 15003 : Care of the Patient with Uncontrolled Seizure Disorder		
Ensure safe environment if possible		
Emergency equipment at bedside		
Maintains patency of IV or saline lock		
Notes time, duration, and activity of seizure activity		
Aware of patient safety during seizure activity		
Notifies appropriate personnel of seizure activity		
Suctioning: Nasopharyngeal and Nasotracheal #DAHS-NSCSNN15		
References:		
Identify indications and contraindications for nasopharyngeal and nasotracheal suctioning including patient assessment		
State proper method of nasopharyngeal and nasotracheal suctioning		
Suctioning: Endotracheal and Tracheal #DAHS-NSCSET15		
References:		
Identify indications for open versus closed system suctioning		
Perform open system suctioning		
Perform closed system suctioning		
Zoll Defibrillator M-Series Skills Checklist #DAHS-NSCZD14		
References:		
1. UC Davis Health Policy 6006 : Responding to Medical Emergency Situations (Including Code Blue)		
Completed Zoll Defibrillator: AED Training Online Module #DAHS-NGNZDAED08		
Identify functionality of the 3 modes available on the Zoll M Series Defibrillator,		
Identify the correct pads to use for AED function and placement of pads on patient.		
Demonstrate the ability to disconnect cable from paddle and connect to Multifunction Pads.		

General Core Skill		
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Patient Safety Core Skill #DAHS-NCCPS12		
Expected Outcome: The nurse will provide safe nursing care		
Demonstrates consistent performance in precepted experience of provision of patient safety.		
Blood Product Administration Skills Checklist (INPATIENT ONLY) #DAHS-NSCBPA15		
<u>References:</u>		
1. Policy 13012 : Administration of Blood and Blood Components.		
Completed Blood Product Administration Online Module #DAHS-NGNBPA12		
Obtains and administers blood product transfusion according to UCDH policy and procedure		
Document blood transfusion on the RN Blood Product Administration Flow Sheet in the EMR		
Verbalize the signs and symptoms of a transfusion reaction and the steps to take if a transfusion reaction occurs.		
Fall Prevention for RNs Skills Checklist #DAHS-NSCFPRN		
<u>References:</u>		
Completed Fall Prevention for RNs Online Module #DAHS-NGNFPPRN10		
Assess fall score and implement appropriate clinical practice guideline and patient safety measures		
Restraints Checklist #DAHS-NSCR09		
<u>References:</u>		
1. Policy 4069 : Restraints		
Completed of Restraints Online Module # DAHS-NGNRSTR20		
Attach and release the safety clip.		
Remove and reapply a mitt to a simulated patient.		
Remove and reapply a limb restraint to a simulated patient		
Remove and reapply a belt restraint device to a simulated patient.		
Safe Patient Handling #DAHS-UCL0L0015-SAFSVC		
Completed Safe Patient Handling Online Module #DAHS-UCL0L0015-SAFSVC		
Professional Practice #DAHS-NCCPP12		
Expected Outcome: The nurse will provide professional nursing care consistent with organization and department philosophy, values, mission and goals		
Demonstrates consistent performance in precepted experience of professional nursing care		